



BOKEH RENTALS

Rental Policies and New Account Application

To set up an account with us there are a few documents that we will need to file in order to allow things to be processed as quickly as possible. In order to rent equipment from Bokeh Rentals we please ask that you understand, complete and return the following items of our application and agreement. All required paperwork and forms must be completed and returned to us before the commencement of any rental.

1 - New Rental Account Application

- Once we have received your application please allow some time for us to process your information.
- Please ensure that your application is filled out by the individual renting the equipment and matches the name insured, as well as that all ID and credit card information match. For company applications, accounts must be made by an owner, partner or authorized individual.
- If you are using your own insurance to cover your order, please make sure that the company listed on the insurance is the o.e filling out this application.

2 - Full Terms and Conditions

- Please initial and sign where relevant on each document, failure to do so will result in delays in the processing of your account.
- Please ensure the individual renting or the owner / partner of the company is the person signing and initializing all documents.

3 - Certificate of Insurance

- Certificate of full insurance coverage is required for each rental with Bokeh Rentals, unless otherwise agreed with our team.
 - Certificate holder must be under 'Bokeh Rentals 3921 W Jefferson Blvd. Los Angeles CA 90016'
 - The insurance certificate must list Bokeh Rentals as 'LOSS PAYEE and ADDITIONALLY INSURED'. Failure to do so might result in a delay of your check out.
 - All equipment rentals with a total replacement value over \$30,000 will require an active 'LOSS OF USE' or continuing rental fees policy coverage.
- We require full insurance coverage of the full replacement costs of all equipment rented out, included but not limited to equipment rented from Bokeh Rentals.
- We will not accept any insurance that does not cover unattended / unlocked vehicles.

4 - Credit Card Authorization Form and ID

- We require a credit card on file for all rentals regardless of the desired method of payment.
- When you submit a Credit Card, also submit a photocopy of the card itself, as well as the government issued ID associated.

6 - Payment

- We operate on COD basis, requiring payment prior to gear leaving the building. Full payment is required in advance of your rental, unless otherwise stated or agreed by a member of our team. If you wish to open a recurring client account with us, please get in touch regarding your eligibility for a 30-day term.
- We accept checks, quickbook ACH and most major credit cards. Payments by cards will be charged a 3.5% processing fee.

5 - Waiver of Right to Inspect/ Prep Equipment

- For orders that require us to ship equipment or where a representative is unable to inspect or prep equipment before the initial rental term begins, please refer to our terms and conditions.

1 - New Rental Account Application * Required

* Date : _____

* Company / Name insured : _____

* Address : _____

* City : _____ * State : _____ * Zip _____

* Phone : _____ Fax : _____

* Email : _____

(Company Fed ID; if applicable) : _____

* Principal's Name : _____ * Position : _____

Check what applies Individual__ Corporation__ LLC__ Partnership__ Other__

Trade References (Any individual, production company or rental house you've worked with in the past within the film/video/theater industry)

* Reference 1 : _____ Reference 3 : _____

* Phone : _____ Phone : _____

* Address : _____ Address : _____

*City : _____ *State : _____ *Zip : _____ City : _____ State : _____ Zip : _____

Reference 2 : _____ Reference 4 : _____

Phone : _____ Phone : _____

Address : _____ Address : _____

City : _____ State : _____ Zip : _____ City : _____ State : _____ Zip : _____

The (undersigned) company principal certifies that all information stated in the Rental Account Application is complete, factual and correct; and understands that Bokeh Rentals and/or its agents or representatives will verify the information and use it to determine extending any credit. I authorize anyone to check any of the information provided and waive any rights to privacy of credit information rights or regulations. I understand that this application will be denied for false information. The undersigned also understands that the use of a photocopy be treated, as if it were an original. If any representations made on the application proves to be untrue, the undersigned agrees that all obligations shall immediately become due and fully payable without demand or notice.

*Signed by : _____ *Position/Title : _____

*On Behalf of (Company) : _____

*Printed Name : _____



2 - Terms and Conditions of Service

- 1.1 General Information
- 1.2 Pre Rentals Preparations and Inspections
- 1.3 Taken Delivery of Equipment
- 1.4 Pickup and Transportation
- 1.5 Equipment Responsibilities
- 1.6 Availability and Pricing
- 1.7 Use Agreement
- 1.8 Loss and Damage
- 1.9 Condition and Return
- 2.0 Equipment Ownership
- 2.1 Right to Repossess
- 2.2 Refund Exchanges and Cancellations
- 2.3 Corporations
- 2.4 Legal Proceedings
- 2.5 Past Due Accounts
- 2.6 Documentation
- 2.7 Terms of Full Agreement

1.1 This agreement is by and between Bokeh Rentals and the Rentee listed below. The agreement is effective immediately upon signing this document and shall remain in full effect until the agreement is terminated by either party. In the event of a conflict between these terms and conditions terminated and the rental contract, the rental contract shall prevail.

1.2 It is your responsibility to inspect and check all equipment thoroughly. To find any defect or problems before leaving our premises with the rented equipment. Bokeh Rentals will have no responsibility for wiring malfunctions or defective equipment or any accident/ injury or death from the use of our equipment on or off set. Bokeh Rentals has no responsibility to issue refunds or credit for the early return of any equipment that is found to be defective in any way or to be in business with the rented equipment in hand. By signing, you are agreeing that the equipment left in our facility is in full working order, and in undamaged condition, unless noted on our invoice or agreed upon in writing by a member of our team.

1.3 Once the equipment has left our facility, you assume any and all liability for the equipment. You also assume all risk of losses during the time the equipment is no longer in the possession of Bokeh Rentals. You are responsible for any and all damage caused to the equipment during the rental, as well as any damage to other property or persons.

1.4 Pickup times for all rental equipment unless otherwise stated on the invoice is 2pm on the day of you agreed rental, rentals must be returned to us by 11 am on your scheduled day of return. Any rented equipment not returned to Bokeh Rentals by the agreed time will be billed at our market rate until returned. Any rental equipment not returned to Bokeh Rentals by the agreed time will be billed at our market rate until returned. We charge a minimum of 1 day rental for late returns resulting from your out or possession of the equipment. Bokeh Rentals may arrange for the transportation of equipment to desired location, but you are responsible for any and all transportation costs and insurance associated with the transportation including but not limited to, taxes, fees, duties, broker fees, bonds and any other costs. Bokeh Rentals is not responsible for any shipping delays once the equipment is delivered to your carrier. The equipment will not be deemed to have been returned until the rentee has met the following criteria. The equipment has been returned to the premises of Bokeh Rentals during regular business hours, a full inventory check of all parts of the rented equipment has been conducted and all missing parts or damaged parts have been itemized, if any, and the term of the rental agreement has expired per the issued invoice. Bokeh Rentals will conduct a full piece count and inspection within five business days of the return of the rented equipment.

1.5 You assume all responsibilities for equipment and all risks of loss. Once you have taken delivery of the rented equipment your responsibility includes but is not limited to any loss at the place of business of Bokeh Rentals, whilst in transit and at all and any locations.

1.6 The pricing of our equipment whether listed on our website or on our partner portals is subject to change without notice and is never guaranteed. Rentals are only fully reserved and confirmed once the rental contract, any extensions of this contract and full valid building information and identification has been received. If the agreed upon equipment for whatever reason is no longer available to be rented during the agreed rental period or any reason, Bokeh Rentals will do our best to find

a replacement, or refund any deposit or fee paid for the equipment. You agree not to hold Bokeh Rentals liable for any and all external charges or costs that are associated with the cancellation of your scheduled rental.

1.7 The rented equipment must only be used within Los Angeles County, unless otherwise discussed with our team. All rented equipment must also only be used by your authorized and qualified technicians or agents in accordance with our terms and conditions. The equipment must be kept in your sole possession and should not be used in violation of any state or federal laws. You may not sublease or lend the rented equipment to anyone, without the written consent of Bokeh Rentals. The rental of our equipment is without warrant or any guarantee. Bokeh Rentals assumes no liability or responsibility unless agreed in writing.

1.8 You are solely responsible for any and all kinds of loss of damages associated with the rental of the equipment. You will assume all the liability for, but not limited to, loss or damage that occurs to any of the equipment during pickup, transit or use during the rental, as well as storage, loading, unloading, while at any and all locations whilst rented out. You will be responsible for the full replacement cost of any and all equipment rented to you that is damaged, stolen or destroyed. Bokeh Rentals retains the right to determine whether equipment can be repaired or needs to be fully replaced and you will be responsible for the costs to replace the same item or the closest comparably equipped model, at current retail prices without depreciation. All and any service or repair costs that were incurred during the rental of equipment are your responsibility. If a piece of equipment is lost or stolen, you will be charged the applicable rental rates for the equipment until we are duly notified of the condition of the equipment. In the event that the equipment is lost or stolen it is your responsibility to inform the police immediately and obtain a full police report.

1.9 You must agree to maintain all equipment in good and acceptable mechanical condition and working order. If any damage occurs to our equipment you will be charged a prorated amount of our market daily rate whilst the equipment is being repaired or serviced. Should you return equipment in a condition that is deemed unsatisfactory or the equipment is returned to our place of business in a condition that differs to the condition in which the equipment left us, you authorize Bokeh Rentals to charge your credit card on file for any and all charges that may apply to return the equipment to its original state, or a billing statement will be issued that must be paid promptly.

2.0 You specifically acknowledge that Bokeh Rentals has full title and ownership of all equipment rented, all equipment must be kept free of any and all liens, leases and encumbrances. You must not assign or pledge any of the equipment. You assume all and any loss, damage and injury associated with the leased equipment. You assume full liability for any and all circumstances use of the rented equipment.

2.1 If you file for bankruptcy or fail to make the payment for any and all rental charges when due, you will be in default. Bokeh Rentals will terminate any and all current rentals and repossess the equipment without any need for prior notice. At all times Bokeh Rentals has the right to enter any area in which our equipment is being held for the purpose of inspection or repossession.

2.2 Although not required of us, Bokeh Rentals will attempt to work with you to resolve any issues with the rental. All refunds, store credit or exchange will be issued at the discretion of Bokeh Rentals. We reserve the right to issue cancellation penalties of 50% of the value of the total rental agreed within 48 hours of the time of scheduled rental if you fail to pick up the agreed rental equipment at the agreed time.

2.3 When the customer signing this agreement is a corporation or, the person executing the rental agreement on its behalf represents that he or she has full authority to bind the entity. If said authority is lacking the renter will be personally bound by its terms and personally liable for all damages caused by his or her lack of authority.

2.4 Renter consents jurisdiction thereof. The rental agreement is to be deemed to have been made in the county of Los Angeles, and will be interpreted in accordance with California State Law.

2.5 Accounts that are overdue and unpaid will incur a 3% per month agreement, 35% per annum cost.

2.6 A photocopy or scanned image of this agreement shall be usable for all purposes as the original.

2.7 The terms of this agreement will remain in full effect and force for a period of 2 years. Once the equipment rental is completed and equipment has been returned to Bokeh Rentals free of all damage in original condition. You agree that this will cover all current and future orders placed with Bokeh Rentals without need for adjustment or amendment, unless superseded by a new signed rental agreement.

2.8 Most financial banking institutions, as well as other businesses require a signature prior to releasing any financial information. By signing this application, I/we hereby authorize release of any and all credit information to Bokeh Rentals. In



BOKEH RENTALS

consideration of the extension of the credit terms, the undersigned individually and/or collectively personally guarantee the payment of all charges made by and/or on behalf of the applicants, plus attorney fees, court and all other costs of collection.

2.9 I have read and understood all pages of this agreement. Including the Terms and Conditions, and agree to be so bound.

*Signed by : _____ *Position/Title : _____

*On Behalf of (Company) : _____

*Printed Name : _____

PICKUPS / PREP / DEMOS *Required

- Please park on Chesapeake Ave or West Jefferson Blvd, our unit is #103; there is a Bokeh Rentals logo on the door. Please notify a team member if you will need the front gate open to unload.
- All pickups are through the front of the building from 2pm-5pm, unless otherwise discussed with a member of the team.
- Clients must sign out with the front desk to confirm delivery receipt.
- A government issued ID is required for sign out.

DROPOFFS

- All drop offs are through the front of the building before 11 am on your set return day.
- Returning past 2pm on your set return date may result in an additional billing day.
- You will be billed each additional day you do not drop off your order, unless otherwise discussed with a member of the team.
- Please allow up to 6 days for the full inspection of your equipment once returned.

Failure and non compliance of these requirements may result in cancellation of your order, or additional fees.

Please print, sign and date the below to verify you have read and understood these requirements.

*Signed by : _____ *Position/Title : _____

*On Behalf of (Company) : _____

*Printed Name : _____

BOKEH RENTALS



BOKEH RENTALS

Credit Card Authorization Form

Credit Card Information * Required

* Company / Individual : _____

* Credit Card ___ Visa ___ Mastercard-Card ___ Amex

* Card Number : _____

* Security Code : _____ *Expiration Date : _____

Credit Card Billing Address

* Address : _____

* City : _____ *State : _____ *Zip : _____

* Phone Number : _____ Fax/Email : _____

INITIALS

_____ I hereby authorize any on-going charges that may apply to the rental of equipment, any additional charges should the rental of equipment, any additional charges should the rental period extend the pre agreed length, loss or damage to the equipment occur, security deposits, payments, and insurance deductibles to the card listed above.

_____ I hereby authorize a charge from Bokeh Rentals for the rental of equipment, any additional charges should the equipment rental period extend, loss or damage to the equipment occur, payments, security deposits, and insurance deductibles to the terms listed above. I do authorize Bokeh Rentals to charge the card on file according to the terms listed above. I do authorize Bokeh Rentals to charge the card on file according to the terms listed above. I understand that this authorization will remain current until it is canceled in writing. I certify that I am an authorized user of this credit card and that I will not dispute the payment with my credit card company; provided the transactions correspond to the terms indicated in this authorization form.

I certify that I have fully read and understood all policies of Bokeh Rentals, including but not limited to the Rental and Cancellation Policies, I also understand that I will be fully liable for the above charges.

*Signed by : _____ *Position/Title : _____

*On Behalf of (Company) : _____

*Printed Name : _____



BOKEH RENTALS